

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Bilaspur, Himachal Pradesh**

No. AIIMS-BLS/DTM/2026/NIQ/01

Dated: 28-03-2026

**NOTICE INVITING QUOTATION**

**Printing and Supply of Donor Certificates for the Department of Transfusion Medicine & Blood Centre**

The quotations are invited from the registered stockists/ distributors/ manufacturers having GST No. the Supply of Stationary Items as per the detailed specifications (Annexure-A). The bid may be submitted as

- Password protected Quotations containing both the "Technical Bid" and "Financial Bid" on email **office.transfusionmed@aiimsbilaspur.edu.in**  
( In case bid is submitted through email, bidder must mention subject as "NIQ for Supply of Donor Certificates for Department of Transfusion Medicine". Bidder must share contact name and number of persons to be contacted on date of opening of bid for knowing password.

OR

- Sealed Quotations in a single envelope duly super subscribed at the top of the envelope as "**Quotation No. AIIMS-BLS/DTM/2026/NIQ/01** for Printing and Supply of Donor Certificates for the Department of Transfusion Medicine and Blood Centre to be submitted to Associate Professor, Department of Transfusion Medicine and Blood Centre, Basement 1, Block C, AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN- 174001.

The quotes must be submitted on or before 12-04-26 up to 11:00 AM as soft copy or hard copy.

Late bids will not be considered. The bids shall be opened in the presence of duly constituted local purchase committee on 13/04/26 at 11:30 am ( In case of any change in date of opening of bid, all bidders who have submitted bid through email will be communicated in advance about date and time of opening bid).

For the purpose of technical evaluation, the bidder is required to submit following documents:

**Technical Bid:**

1. Profile-Name & Full Address of the firm & year of establishment.
2. Copy of permanent GST registration certificate.
3. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
4. Full description, make and quantity of the item must be mentioned in the quotation.

In case the Technical Committee rejects a sample (if asked for) or the bid is "Not Qualified" on technical grounds, the financial bid in respect of all the items will not be considered.

**Financial Bid:** The rates and total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days in case discrepancy between unit price & total price, the unit price shall prevail.

**Financial Bid submission format** for items with quantity required is as under: -

Sr. No.	Item Detail	Unit Price	GST @	Unit price with tax	Total Amount

Other **terms and conditions** will be as follows: -

1. Supply will be F.O.R. at AIIMS-Bilaspur
2. Supply will have to be arranged within 15 days from the issue of supply order. Delayed supplies beyond 15 days from the date of Supply Order will be subject to LD @0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the supply order will be liable to be cancelled.
3. Supply must conform to samples wherever asked for.
4. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/ asked for. In case there is a short/defective supply, the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within two weeks' period. The Institute will not bear any expenses on this account.
5. Samples will be preserved till final settlement.
6. Part supply will not be accepted.
7. No revision in rate (on higher side) will be accepted at any stage.
8. The firm shall not assign or sublet the work/job or any part of it to any other firm.
9. Billing will be in the name of Executive Director, AIIMS-Bilaspur. Payment will be made after the item has been received, inspected & accepted. No advance payment will be made at any stage.
10. Taxes at other government levies will be paid extra as applicable.
11. Venue for sample verification (if asked for) and quotation opening shall be Department of Transfusion Medicine and Blood Centre, Basement-1, C-Block, AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN- 174001.
12. In case manufacturer participates, dealers will not be allowed or disqualified.
13. For any query, please contact Dr. Rakesh Kumar, Faculty Co-Ordinator Department of Transfusion Medicine and Blood Centre, 998883119, E-mail [office.transfusionmed@aiimsbilaspur.edu.in](mailto:office.transfusionmed@aiimsbilaspur.edu.in)



Faculty Co-Ordinator  
Department of Transfusion Medicine &  
Blood Centre

AIIMS-Bilaspur (H.P.)

**डॉ राकेश कुमार**

**सह - प्राध्यापक**

**ट्रांसफ्यूजन मेडिसिन और रक्त केंद्र**

**एम्स बिलासपुर (हिमाचल प्रदेश)**

**पंजीकरण संख्या: HPMC 1426**

Specifications

SR. NO.	ITEM DESCRIPTION	PAPER SIZE	QUANTITY
2	Donor Certificate	180 GSM, A4 Size, coloured, Single Side, sample to be designed by the vendor	10000

20/03/22

**डॉ. राकेश कुमार**  
सह - प्राध्यापक

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एम्स बिलासपुर जिला प्रशासन  
पंजीकरण संख्या HPMC 0233

Dr. Manupriya  
Additional Professor  
Dept. of Pathology and Lab Medicine  
Regd. No. HPMC 0233

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