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ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No. AIIMS-BLS/(G)/2025/NIQ/ **H-39**

Dated: **31/01/2025**

NOTICE INVITING QUOTATION

NOTICE INVITING QUOTATIONS FOR PROCURMENT OF SANITATION AND CLEANING TOOLS POST CYBER ATTACK

Password protected quotations/Sealed Quotations are invited from the interested parties/ agencies for **Procurement of Sanitation and Cleaning Tools Post Cyber Attack** with other items as mentioned in scope of work (Annexure 1). The scope of work and the items are detailed at Annexure-I & III. Both the bids viz. "Technical and Financial" should be sent on email id : Storeofficer@aiimsbilaspur.edu.in on or before **10/02/2025** up to 11:00 A.M in separate PDF files and files to be named as "Technical bid and Financial bid" separately, the Financial bid must be password protected"

OR

Sealed quotations in single envelope duly subscribed at the top of envelope as "Quotation No. AIIMS-BLS/(G)/2025/NIQ/ **H-39** with due date **10/2/25** "Procurement of Sanitation and Cleaning Tools Post Cyber Attack " containing both technical bid and financial bid separately in separate Envelopes. The quotations should be sent on following address on or before **10/2/25** 11:00 A.M.

Procurement Section
E-Block Ground Floor
AIIMS Bilaspur HP 174037

The mail/ quotation will be opened in the presence of bidders in the meeting to be convened in the office chamber of the undersigned. If parties desire to appear in the said meeting may request on above mentioned email ID before closing date. Financial bids will be opened only for the bidders, whose Technical Bids have been found to be acceptable.

Interested bidders may submit their quotation as per the NIQ document published. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the below given website. Any corrigendum/addendum regarding this tender will be available on the www.aiimsbilaspur.edu.in website only.

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The parties willing to participate in the tender should fulfil following conditions:

1. The agency should have minimum two similar experience of more than Rs 2.5 lacs (work order to be enclosed) with any (Central/State) Govt. Department/Semi Government Departments, PSU's, Autonomous Bodies or other agencies since last three years.
2. Agency should have to provide soft copy of sample of their at least 2 of their previous work of similar events in either Flash drive, CD or online link.
3. The bidder should not have been declared blacklisted by PSUs/Govt. Organizations.
4. Should have valid PAN and GST registration.
5. Bidder is required to forward the documents required in technical bid duly self-certified, stamped and paginated, incomplete documents liable to be rejected without assigning any reason.
6. The bidder should sign and stamp each page of quotation document as a token of acceptance of the terms & conditions contained therein and submit the same along with the bid.

GENERAL TERMS AND CONDITIONS

1. Supply will be F.O.R. at AIIMS-Bilaspur.
2. The firm shall not assign or sublet the work/job or any part of it to any other firm.
3. Billing will be in the name of Executive Director, AIIMS-Bilaspur. Payment will be made after the service has been carried out satisfactory. No advance payment will be made at any stage.
4. No TA/DA or accommodation will be provided to the empanelled agencies.
5. Taxes and other government levies will be paid extra as applicable.
6. For any query/clarification regarding NIQ, kindly contact at storeofficer@aiimsbilaspur.edu.in.

OWNERSHIP AND CONTENT RIGHTS

- a. The Licensed and/or copyrighted data generated shall be governed by the terms and conditions identified in the Contract and AIIMS Bilaspur shall have full rights.
- b. The ownership and content rights shall be reserved and shall be of AIIMS Bilaspur. The recorded content shall be stored with password protected and with protection from editing or tailoring by any other party/agency/person. The agency shall ensure that the contents are not put to monetize by any agency/channel used to broadcast the events.

INTELLECTUAL PROPERTY RIGHT

- a. AIIMS Bilaspur will hold the Copyright, Trade Rights and Intellectual Property rights and it may be used for further research and teaching purpose, publicity, marketing, branding, product positioning.

ARBITRATION & JURISDICTION

That in case of any dispute between the Agency and the Institute arising out of or in relation to the agreement, the dispute shall be referred to arbitration of a sole arbitrator to be appointed by the Executive Director, AIIMS Bilaspur. The award of the said arbitrator shall be binding on both parties. The courts at Bilaspur, Himachal Pradesh shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

TECHNICAL BID

For the purpose of technical evaluation, the bidder is required to submit following documents.

1. Profile-Name & Full Address of the firm & year of establishment.
2. Copy of permanent and valid GST and PAN certificate.
3. Copies of supply orders secured during last three years for the similar events.
4. Self-declaration that the firm is not debarred by any government organisation or PSUs.

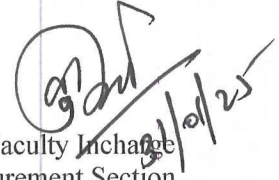
TECHNICAL EVALUATION

1. AIIMS Bilaspur reserves the right to select the bidder based on best possible bids received. The decision of the Evaluation Committee arrived at as above shall be final and representation of any kind shall not be entertained on the above. Any attempt by any bidder to bring pressure of any kind may disqualify the bidder for the present quotation and the bidder may be liable to be debarred from bidding for quotations in future for a period of three years.
2. The evaluation of the technical bid will be done by the committee based on the documents furnished by the bidder.
3. The bidders whose technical bids were qualified, will have to give a demo/presentation of their work

4. In case the Technical Committee rejects the bid on technical grounds, the financial bid in respect of that item will not be considered.

FINANCIAL BID

- a. The total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 60 days in case discrepancy between unit price & total price, the unit price shall prevail.

Handwritten signature and date in black ink.

Faculty Incharge
Procurement Section
AIIMS Bilaspur (H.P)

A small handwritten mark in blue ink.

ANNEXURE – 1
SCOPE OF WORK

	Description	Quantity
1.	Configuration Service for Hyper-V Cluster	3
2.	Basic Installation Service for Windows 2019 Standard server / Active Directory / Hyper- v Client	2
3.	Standard Configuration Service for MS-SQL 2019 Standard Server	1
4.	Configuration Service for Storage and Essential Services	1
5.	Installation of Server Security Tools	4

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ANNEXURE – 2
Technical Bid Part-A

(To be submitted on the letter head of the bidder)

Short notice Inviting Quotations for **Procurement of Sanitation and Cleaning tools post cyber attack** at AIIMS Bilaspur (H.P).

<u>Name of Bidder</u>			
<u>Correspondence Address</u>			
<u>Tel No.</u>			
<u>Mob No.</u>			
<u>Email ID</u>			
<u>Contact person Name</u>			
<u>Mobile No. (Contact person)</u>			
Sr. No.	Particulars/Documents required	Detail /compliance (Y/N)	If submitted, mention page No.
1.	Name & address of the firm/company with phone number and email		
2.	Registration Number of Firm/company		
3.	License Number under Contract Labour (R&A) Act.		
4.	PAN & (Income Tax Return latest) Separate		
5.	GST Registration Number		
6.	The participants/Firm should have two similar experience of more than Rs 2.5 Lacs (work order to be enclosed the events with any (Central/State) Govt Department/Semi Government Departments PSU's, Autonomous Bodies or other agencies since last three years (Supply orders or verified bills of past events)		
7.	Signed copy of Notice Inviting Quotations (NIT) as token of acceptance and submit as part of tender notice with technical bid.		
8.	Brief Profile of the firm		
9.	Soft copy of sample of their previous work of similar events in either Flash drive, CD or online link		

DECLARATION

I/we.....(Name of the Authorized Representative of Bidder) of _____(Name of the bidder) do hereby declare that the entries made in the technical bid for providing Services for Photography during the following event at AIIMS, Bilaspur are true to the best of my/our knowledge . I/we hereby agree to abide by all terms and conditions laid down in NIQ document.

Place & date

(Name & signature with stamp of the bidder)

ANNEXURE - 3

Financial Bid submission format for **Procurement of Sanitation and Cleaning tools post cyber attack** at AIIMS Bilaspur (H.P)

Name of Bidder.....									
Correspondence Address Contact Person Name.....									
Mobile No. (Contact person)									
Sr. No.	Description of Work	Required Qty.	Unit of Measure	Rate in words	Rate in figure	Total Amount Without GST %	GST %	Total Amount including GST	
1.	Configuration Service for Hyper-v Cluster	3							
2.	Basic Installation Service for MS-SQL 2019 Standard Server	2							
3.	Standard Configuration Service for MS - SQL 2019 Standard Server	1							
4.	Configuration Service For Storage and Essential Services	1							
5.	Installation of Security Tool	4							
	Total Quantity	11							
	Total Amount								

Signature of the Bidder with date

Date:

Place:

(Name of the Firm/Agency and stamp)

