



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No-AIIMS-BLS/G/2025-26/NIQ/ 8106

Dated: 24 / 01 /2026

NOTICE INVITING QUOTATION

Printing of Registers

Sealed quotations are invited from vendors/ Printers/Service providers having GST No. for printing of registers as per the detailed specifications (Annexure-A). Sealed Quotations in a single envelope duly super subscribed at the top of the envelope as “**Quotation No. AIIMS-BLS/G/2025-26/NIQ/8106 for Printing of Registers**”, due date of submission **9-Feb-2026**” containing both the “Technical Bid” and “Price Bid” (**in two separate envelopes**) may be submitted so as to reach on or before **9-Feb-2026** up to 11:00 A.M in **Procurement Section, Admin block, 2nd floor, AIIMS Bilaspur, Kothipura, Himachal Pradesh PIN- 174001***. Late bids will not be considered. The bids shall be opened in the presence of duly constituted local purchase committee.

For the purpose of technical evaluation, the bidder is required to submit following documents.

Technical Bid:

1. Pan card of the owner of the business.
2. Copy of permanent GST registration certificate.
3. Copies of supply orders or bills secured during current and last 2 years (FY 2023-24 to 2025-26) for the similar products.
4. Self-declaration that the firm is not debarred by any government organisation or PSUs.

The bidder should sign and stamp each page of quotation document as a token of acceptance of the terms & conditions contained therein and submit the same along with the bid.

In case the Technical Committee rejects a sample (if asked for) or the bid is “Not Qualified” on technical grounds, the financial bid in respect of that item will not be considered.

The requirement details and the specifications are attached as Annexure I.

Financial Bid: The rates and total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for 3 months. In case discrepancy between unit price & total price, the unit price shall prevail

The price of the items is to be quoted in the given format on the letter head of the firm

* Please use pin code 174037 if sending through India post

Annexure -1

S.NO.	NAME OF REGISTER	SPECIFICATIONS	Tentative Qty
1)	Type 1	<ul style="list-style-type: none"> • Paper size: 30 cm (l) * 40cm (b) • Paper quality: 80 GSM • Cover page: 300 GSM Thick binding board • Margins: left margin: 1.5-2 cm & other margins minimum 1 cm • Number of pages:300 • Standard table format with ruled lines and columns as per given format. • Hard bound register with durable stitching. 	400
2)	Type 2	<ul style="list-style-type: none"> • Paper size: 30 cm (l) * 34.5 cm (b) • Paper quality: 75 GSM • Cover page: 300 GSM Thick binding board • Margins: left margin: 1.5-2 cm & other margins minimum 1 cm • Number of pages:200 • Standard table format with ruled lines and columns as per given format. • Hard bound register with durable stitching. 	270
3)	Type 3	<ul style="list-style-type: none"> • Paper size: 40cm (l)* 50 cm (b) • Paper quality: 80 GSM • Cover page: 300 GSM Thick binding board • Margins: left margin: 1.5-2 cm & other margins minimum 1 cm • Number of pages:300 • Standard table format with ruled lines and columns as per given format. • Hard bound register with durable stitching. 	10
4)	Type 4	<ul style="list-style-type: none"> • On Ledger paper of 80 GSM • Bound on short edge of register (Landscape) • Continuous Printing on adjacent opening • Number of pages:250 • Standard table format with ruled lines and columns as per given format. • Hard bound register with durable stitching. 	15
5)	Type 5	<ul style="list-style-type: none"> • Paper size: 44 cm (l) * 27.55 cm (b) • Paper quality: 80 GSM • Cover page: 300 GSM Thick binding board • Margins: left margin: 1.5-2 cm & other margins minimum 1 cm • Number of pages:200 • Standard table format with ruled lines and columns as per given format. • Hard bound register with durable stitching. 	05
		Total	700

Note -The formats of all the registers to be printed will be shared at the time of supply order.