



अखिल भारतीय आयुर्विज्ञान संस्थान, बिलासपुर हिमाचल प्रदेश -174001  
All India Institute of Medical Sciences, Bilaspur Himachal Pradesh  
174001

Website: [www.aiimsbilaspur.edu.in](http://www.aiimsbilaspur.edu.in)  
email: [storeofficer@aiimsbilaspur.edu.in](mailto:storeofficer@aiimsbilaspur.edu.in)



**CORRIGENDUM**

(Notice of Corrigendum in Tender Document)

Tender Reference No.: AIIMS/BLS/G/24-25/488/ E-Ten-16

Dated: 27/09/2025

Tender Id: 2025\_AMSBL\_876213\_1

Name of Service: Hiring the agency for DGR Sponsored Security Services.

This corrigendum is issued with reference to the above-mentioned tender, which was uploaded on the Central Public Procurement Portal (CPPP). The following amendments/clarifications have been approved by the Competent Authority and are incorporated in the tender document as detailed below:

**Security Services DGR Tender**

**1.Contract Agreement : Terms and Conditions**

Ser No	Clause	Contents/Observations	Remark of HIMPESCO	Amendments
(a)	(b)	(c)	(d)	(e)
1.	Sec 4/ Para 3	Agency should have PSARA Act/License	Exempted. PSARA License is not applicable on HIMPESCO being HP Govt body as per section 2(g) of PSARA 2005 and Govt of HP Sainik Welfare Deptt letter No SWD(F)4-1/2006-Part-1 dated 24 Feb 2015 (copy enclosed).	No change (As per Letter No. 28(75)/2020-D (Res-1), dated 13.05.2021, Ministry of Defence, Department of Ex-Servicemen Welfare, Government of India, regarding <i>Guidelines for Operation/Functioning of DGR Empaneled Ex-Servicemen (ESM) Security Services</i> , it is reiterated that as per Point No. 07: "Empanelment certificate by DGR will be issued to the proprietor of ESM security agency only after submission of the documents: (a) PSARA Licence for the "entire state" in the name of ESM Officer.)"



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2.	Sec 7/ Para 5.2	The Agency/Contractor shall coordinate with <b>ESI authorities to get the family treatment card</b> for security guard.	As per DGR revised wages wef 01 April 2025, all security personnel are exceeding the limit of ESI ie Rs. 21000/-, hence WCI is applicable.	The Agency/Contractor shall coordinate with <b>ESI / WCI to get the family treatment card/ Policy</b> for security guard.
3.	Sec 7/ Para 5.5	The Agency shall maintain and submit following Records and Returns prescribed under the EPF Act 1952 and the Scheme framed there under to the Authority designated under the said Act and to the AIIMS Bilaspur <b>Form 2 : Nomination and Declaration Forms to be submitted for new entrants. Form 3 : The Contribution Card for the currency period – Annually. Form 3A: Contribution Card for the currency period from 1stApril to 31st March- Annually Form4: Contribution Card for Employees other than monthly paid Employees Annually Form 5 : Return of Employees qualifying for the Membership. Form 5A : Return of Ownership to be sent to the Regional Commissioner Form 6 : Return of the Contribution Card and Annual Statement of Contribution. Form 6A : Consolidated Annual Contribution Statements. Form 10: Form of Maintenance of Accounts. Form 11 : Balance Sheet Form 12 A Statement of Contribution – Monthly.</b>	ECR (Electronic Challan cum Return) containing EPF details of each security personnel will be provided to AIIMS Bilaspur with monthly bills as being in practice for all other projects of the Corporation. Moreover, the same is online and details can be viewed by the employee by entering their UN Nos.	ECR (Electronic Challan cum Return) containing EPF details of each security personnel to be submitted along with monthly bills.
4.	Sec 7/ Para 5.7	The Agency/Contractor will not <b>tag any Condition whatsoever, including payment of its bills</b> , with the timely disbursement of wages to the security guards engaged for AIIMS.	Not agreed. AIIMS Bilaspur must make payment of our security bills on monthly basis so that wages to the engaged security personnel can be disbursed well in time by 7 <sup>th</sup> of each month.	<b>AIIMS Bilaspur processes the payment of security service bills on a monthly basis.</b> As per the standard procedure, the bills submitted by the security agency are reviewed and, upon verification, <b>payment is made within</b>



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				<p><b>10 (ten) days from the date of submission of the bill.</b></p> <p>This timeline is subject to the satisfactory performance of services and submission of all required supporting documents along with the invoice.</p>
5.	Sec 7/ Para 5.10	If the Contractor/Agency <b>fails to submit the prescribed Returns, Records and other documents to the designated authority under the EPF &amp; MP Act, 1952</b> , AIIMS will be at liberty to withhold the pending bills, Security Deposit etc of the Contractor.	Not agreed. Since deposition of EPF and ESI is carried out online mode, online generated ECR of EPF and ESI challan will be made available to AIIMS Bilaspur in soft copy.	ECR (Electronic Challan cum Return) containing EPF details of each security personnel to be submitted along with monthly bills.
6.	Sec 7/ Para 5.10.2	For all intents and purposes, the <b>Agency shall be the 'Employer'</b> within the meaning of different Labour Legislation in respect of personnel so employed and deployed in the AIIMS.	This clause is not in agreement with provisions of the contract Labour Act. The Agency will be in the role of Contractor/Service Provider and AIIMS Bilaspur will be the Principal Employer for all intent and purposes in terms of Contract Labour Act.	No change
7.	Sec 7/ Para 5.10.5	Any <b>liability arising out of accident or death</b> of any personnel while on duty shall be borne by the Agency.	Security Guards shall be insured under Workmen Compensation Act by taking <b>WCI policy</b> and the premium of policy will be reimbursed by AIIMS Bilaspur to HIMPESCO. Provision for the WCI Policy be made in the agreement as per DGR norms.	No change
8.	Sec 7/ Para 5.10.5	Agency shall produce necessary records to prove that it had complied with the provisions of EPF & MP Act and shall <b>produce No Dues Certificate from EPFO so that the PSG (Performance Security Guarantee)/BG (Bank Guarantee) may be refunded.</b>	Not accepted. Since EPF and ESI deposition is made through online mode and every month ECR/challans will be submitted to AIIMS Bilaspur, hence NOC from EPFO Shimla will not be provided.	Agency shall produce necessary records to prove that it had complied with the provisions of EPF & MP Act and shall <b>produce</b> ECR/challans of last



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			AIIMS authorities can view/cross check the records at EPFO Shimla if need be.	month with monthly bills submitted by agency.
9.	Sec 7/ Para 5.10.8	Executive Director, AIIMS Bilaspur reserves the right to <b>withhold 20% of the amount from the monthly bills of the Agency for any financial liability</b> under the contract. The amount so deducted will only be refunded/adjusted when the Agency produces proof for fulfilling statutory obligations as stipulated in different Labour Acts/Rules/Instructions/Circulars etc, applicable to the Contract.	<b>Not accepted.</b> No such right to withhold 20% of amount of monthly bill to AIIMS Bilaspur can be granted. HIMPESCO has limited resources of income and such holding of amount will affect the financial health of the Corporation. Moreover no other projects as on date doing such type of holding of amount. HIMPESCO is charging only 10% service charge from AIIMS Bilaspur as per DGR norms to meet our expenses. Payment of timely wages would also affect on holding the amount.	<b>Deleted</b>
10.	Sec 7/ Para 5.10.9	Tenderer whose tender is accepted by AIIMS shall <b>immediately apply for license</b> to the Licensing Authority concerned in terms of Section 12 of the Contract Labour (R&A) Rules-1971 before entering upon any work under the contract. <b>The Agency shall also obtain a temporary license</b> whenever required under relevant Rules in cases where he intends to employ more persons in number than that mentioned in the regular license for short durations not exceeding 15 days. The Agency shall also renew the regular license at least two months before expiry of the regular license. The Agency shall also get the temporary license renewed whenever necessary.	Form III as per contract Labour Act 1971 will be issued by AIIMS Bilaspur (Principal Employer) to process/apply for license for duration of one year in respect of engaged manpower via online mode on Sharam Suvidha portal by HIMPESCO. Thereafter license got renewed every year one month advance before its renewal date and copy of the same would be provided to AIIMS Bilaspur. In case AIIMS Bilaspur intends to increase the manpower there is provision in the rules to amend the license accordingly. The concept of temporary license for 15 days is not feasible and thus not acceptable.	Tenderer whose tender is accepted by AIIMS shall <b>immediately apply for license</b> to the Licensing Authority concerned in terms of Section 12 of the Contract Labour (R&A) Rules-1971 before entering upon any work under the contract & complies as per rules.



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11.	Sec 7/ Para 6	An Act of <b>bribe, gift or advantage, given, promised or offered, by or on behalf of the Agency</b> , or any one of their partners/Directors/Agents or officials, or any person on his or her behalf to any officer, officials, representative of AIIMS, or any person on his or their behalf, for showing any favour or forbearing to show any disfavor to any person in relation to the Contract, shall make the Agency liable for termination/debar and the Agency shall be liable to reimburse AIIMS of any loss or damage resulting from such cancellation.	HIMPESCO is a HP Govt body. Hence, Rules and Regulations of the Government are applicable on employees. Security contract will be executed as per norms of DGR. Any official involved in such malpractice then action will be initiated against him and agency is not responsible for his acts.	An Act of <b>bribe, gift or advantage, given, promised or offered, by or on behalf of the Agency</b> , or any one of their partners/Directors/Agents or officials, or any person on his or her behalf to any officer, officials, representative of AIIMS, or any person on his or their behalf, for showing any favour or forbearing to show any disfavor to any person in relation to the Contract, shall make the Agency liable for action as per law.
12.	Sec 7/ Para 8.2	Service Providers will <b>submit monthly bills to the Faculty Incharge Security via DD (A) along with captured attendance by the 3rd</b> of every month.	On receipt of certified attendance of security personnel from AIIMS Bilaspur this office works out wages and disburse by 7 <sup>th</sup> of each month. Thereafter EPF and ESI is deposited and then bills raised to AIIMS Bilaspur supporting with EPF and ESI challan and wages disbursement bank statement. AIIMS will reimburse within 3 weeks of receipt of bills. However by 3 <sup>rd</sup> of each month advance bill can be raised based on the previous bills and not on actual attendance.	No change
13.	Sec 7/ Para 8.4	The Security Agency shall submit an <b>affidavit on non-judicial stamp paper of Rs.50/- that they have deposited EPF &amp; ESI</b> contributions of actual numbers of personnel in concerned authorities mentioned in the bill and all the security personnel have been issued Salary Slip with full details.	Not accepted. No such provision in the rules and other projects of the Corporation.	Deleted



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14.	Sec 7/ Para 9	The Agency shall be liable for all <b>costs, damages, charges and expenses suffered or incurred by the AIIMS due to the Agency's negligence</b> and un-workman like performance of any services under this Contract, or breach of any terms of the Contract, or failure to carry out the work under the Contract, and for all damages or losses occasioned to AIIMS, or in particular to any property belonging to AIIMS due to any act, whether negligent or otherwise, of the Agency or his employees. The decision of the Executive Director, AIIMS Bilaspur regarding such failure of the Agency and their liability for the losses, etc, suffered by the AIIMS, and the quantification of such losses, shall be final and binding on the Agency.	Not accepted. Joint enquiry of the case consisting members of AIIMS Bilaspur and HIMPESCO will be conducted. As per findings & recommendation of enquiry report, loss to be made good from the defaulters. FIR against defaulters by AIIMS Bilaspur.	No change
15.	Sec 7/ Para 11.1	AIIMS shall be at <b>liberty to reimburse themselves for any damages, losses, charges, costs, or expenses suffered or incurred by him due to Agency negligence</b> and un-workmanlike performance of services under the contract or breach of any terms thereof. The total sum claimed shall be deducted from any sum then due or which at any time hereafter may become due, to the Agency under this or any other contract with AIIMS. In the event of the sum which may be due from the Agency, as aforesaid being insufficient, the balance of the total sum claimed and recoverable from the Agency as aforesaid, shall be <b>deducted from the BG</b> furnished by the Agency. If this sum also is not sufficient to recover the full amount claimed by AIIMS, the Agency shall pay to AIIMS on demand the remaining balance of the aforesaid sum claimed	Not accepted. Joint enquiry will be conducted and loss to be recovered from the defaulters as per orders. No recoveries from BG is acceptable.	No change



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16.	Sec 7/ Para 11.2 & 11.3	The Executive Director, <b><i>AIIMS Bilaspur will be the sole judge for determining after taking</i></b> into consideration all the relevant circumstances, the quantum of value of loss and also in regard to the liability of the Agency for such loss of the amount, to be recovered from them. The decision of the Executive Director, AIIMS Bilaspur in this regard shall be final and binding	Not accepted. Joint enquiry of the case consisting members of AIIMS Bilaspur and HIMPESCO will be conducted. As per findings & recommendation of enquiry report, loss to be made good from the defaulters.	<b>Before arriving at a final decision, the Agency shall be duly consulted and given an opportunity to present its views and explanations</b> regarding the incident and the circumstances leading to the loss. The <b>decision of the Executive Director, AIIMS Bilaspur</b> , after such consultation, shall be <b>final and binding</b> on the Agency.
17.	Sec 7/ Para 12.7	<b><i>In case of any negligence, connivance or direct/indirect involvement of any personnel deployed by Agency for security and safety of the property of the AIIMS or there being occurred any theft, pilferage, misappropriation, bungling of stocks/stores</i></b> or any other loss to AIIMS's property for whatsoever reason the Agency will be responsible and liable to compensate the losses as evaluated by Executive Director, AIIMS Bilaspur or any other authorized officer of AIIMS. The decision of the Executive Director, AIIMS Bilaspur or any other authorized officer of the AIIMS shall be final and binding on the Agency.	Not accepted. Joint enquiry of the case consisting members of AIIMS Bilaspur and HIMPESCO will be conducted. As per findings of enquiry report, loss to be made good from the defaulters as per Court orders	<b>Prior to final determination, the Agency shall be consulted</b> and given an opportunity to present its explanation or defense with respect to the incident. Following such consultation, the <b>decision of the Executive Director, AIIMS Bilaspur, or the authorized officer</b> shall be <b>final and binding</b> on the Agency.
18.	Sec 7/ Para 12.10	The guards deployed by the security Agency shall have no lien or claim in any manner on <b><i>AIIMS during or after cessation of this contract. In case, the guards resort to litigation in any court for any reason, the security agency will be solely responsible towards the verdict of the court, at its own cost.</i></b> The security Agency is liable for expenses, losses and damages, if	Not accepted. HIMPESCO is limited only to provide watch and ward duties to AIIMS Bilaspur. Any litigation initiated by any individual engaged at AIIMS in the court against AIIMS Bilaspur is not within the purview of this Corporation. Hence HIMPESCO will not held responsible/liable	The <b>guards deployed by the Security Agency</b> shall have <b>no lien or claim of any nature on AIIMS Bilaspur</b> , either during the term of the contract or after its cessation. In the event that any guard or personnel deployed by the Agency initiates any <b>litigation or legal</b>



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		any, due to filing of any claim or suit or any such proceedings by the agency employees against AIIMS and AIIMS is entitled to deduct the sum from the pending or future bills of the security agency.	for the verdict of the court order. Liability will be borne as per verdict of Labour Court.	<b>proceedings</b> against AIIMS for any reason, the <b>Security Agency shall be solely and entirely responsible</b> for defending such claims <b>at its own cost</b> . The <b>Security Agency shall indemnify and keep indemnified AIIMS Bilaspur</b> against all <b>expenses, losses, damages, claims, demands, or legal costs</b> arising out of or connected with such litigation or proceedings, including any adverse verdict or order passed by a court of law or statutory authority. AIIMS Bilaspur shall have the <b>right to recover such amounts</b> from the <b>pending or future bills</b> payable to the Security Agency or through any other legal means as deemed appropriate.
19.	Sec 7/ Para 12.12	The Agency personnel should not be <b>drug addicted/or use liquor in the AIIMS's premises. The Agency shall also provide undertakings</b> about security personnel's free from illicit drug addicted status.	ESM are engaged as per medical record of Army. Undertaking to the effect drug addiction or use liquor can be provided by the individual at his own level.	At the time of deployment of each individual personnel, the <b>Security Agency</b> shall submit the undertaking of individuals.
20.	Sec 7/ Para 12.13	The guards deployed by the Security agency will help to deal with the <b>anti- social elements, bad character</b> and will also provide protection to AIIMS staff/officers.	Only watch and ward duties. Dealing with anti social elements is the duty of police officials and not of security guards.	No change
21.	Sec 7/ Para 12.15	The Agency is liable to provide its own personnel. If any of the <b>erstwhile Contractor Upon termination of the contract, the Agency is liable to remove all his personnel from the premises</b> of the AIIMS failing	HIMPESCO is responsible for engagement/disengagement of own personnel only. Removal of security personnel of erstwhile agency is not	Deleted



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		which AIIMS will be entitled to stop all payments due to the Agency.	responsibility of HIMPESCO. It may leads to unwarranted litigation at AIIMS premises.	
22.	Sec 7/ Para 13	The Agency shall provide such a number of Security guards <b>personnel whenever asked to do so at short notice during day or night</b> by the Executive Director, AIIMS, Bilaspur or any other authorized officer of the Institute.	Minimum two weeks required.	The Agency shall provide such a number of Security guards <b>personnel whenever asked to do so at short notice ( minimum 07 days) during day or night</b> by the Executive Director, AIIMS, Bilaspur or any other authorized officer of the Institute.
23.	Sec 8/ Para 2(i)	The Contractor shall <b>deploy all security personnel as per Private Security Agencies</b> (Regulation) Act- 2005	PSARA Act is not applicable to Govt agencies.	No change (As per Letter No. 28(75)/2020-D (Res-1), dated 13.05.2021, Ministry of Defence, Department of Ex-Servicemen Welfare, Government of India, regarding <i>Guidelines for Operation/Functioning of DGR Empaneled Ex-Servicemen (ESM) Security Services</i> , it is reiterated that as per Point No. 07: "Empanelment certificate by DGR will be issued to the proprietor of ESM security agency only after submission of the documents: (a) PSARA Licence for the "entire state" in the name of ESM Officer.)"
24.	Sec 8/ Para 2(iii)	The security personnel will be deployed <b>round the clock in 3 shifts.</b>	Office required for Supervisor.	No Change



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25.	Sec 8/ Para 5	The Agency shall inspect the building to ensure that <b>water taps/lights/ACs are not left open/on</b> , after close of working hours on normal working days as well as on off days, as the case may be.	Not acceptable. Security personnel will perform only watch and ward duties.	No Change
26.	Sec 8/ Para 12	<b>Deployment of Security Supervisors, Security Guards, Gunmen and Security Guards Civilian will be with the concurrence of Security Officer of the AIIMS</b> and the same will be monitored personally by the Security Officer from time to time and will be responsible for its optimum utilization.	All security personnel will be detailed by HIMPESCO from the waiting panel only as per SOP of HIMPESCO and QR laid down in contract agreement.	The <b>deployment of Security Supervisors, Security Guards, Gunmen, and Security Guards (Civilian)</b> shall be carried out <b>only after verification of their suitability</b> by the <b>Security Officer of AIIMS Bilaspur</b> . and the same will be monitored personally by the Security Officer from time to time and will be responsible for its optimum utilization.
27.	Sec 8/ Para 24.F.a	The guard must ensure that once the office is closed all the <b>unwanted lights and Air conditioning</b> units are put off.	Not Accepted. SGs will perform only watch & ward duties. Tasks of office peon can not be entrusted.	No Change
28.	Sec 8/ Para 25	<b>Communication System.</b> Communication system necessary for maintaining communication shall be covered by <b>wireless system/walky-talky system, mobile phones etc.</b> and if required the same to be provided by the Security Agency at entry gates and other sensitive parts in the premises.	Expenditure will be reimbursed by AIIMS Bilaspur.	No Change
29.	Sec 8/ Para 28	<b>Coordination Meetings.</b> Security Officer will hold coordination meetings with the Security Agencies of respective areas under Hospital side, Medical, Nursing College, Hostels and Residential Complex from time to time.	Senior Supervisor will attend the same. HIMPESCO rep (ASO) will join virtually, if required.	No Change



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30.	Para 4	<b><u>GST.</u></b> GST will not be applicable on service tax.	As per DGR wage structure, 18% GST will also be charged on service tax.	GST shall be payable by AIIMS Bilaspur only on the base value of the contract.
31.	Sec 1	<b><u>EMD.</u></b> Rs 14,75,000/- or DGR Security Agencies will submit a Bid security declaration form as per sec 12 to the effect that if they withdraw or modified their bid during the period of validity or if they are awarded the contract and they failed to sign the contract.	This Corporation is exempted from paying EMD in terms of Govt of India, Min of Def, Deptt of ESM Welfare memorandum No 28 (75)-2020/D(Res-1) dated 13 May 2021 Para 11(D) (Copy enclosed).	Exemption as per rules
32.	Sec	<b><u>Performance Security Deposit (Bank Guarantee).</u></b> 5% of annual value of contract.	In terms of Govt of India, Min of Def, Deptt of ESM Welfare memorandum No 28 (75)-2020/D(Res-1) dated 13 May 2021 Para 11(D), this Corporation is required to submit bank guarantee/PSD upto a maximum limit not exceeding 10% of one month wage bill (Copy enclosed).	No change



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## 2. PROVISION OF TOOLS AND EQUIPMENTS

The Contractor shall provide the under mentioned security equipment's & tools to his security personnel deployed at AIIMS Bilaspur at his own cost. Equipment's should not be older than one year from the date of issuing of LOA.

Ser No	Name of Equipment	Minimum Numbers	Remarks	Amendments
1.	Torches with batteries (steel) (Rechargeable)	05 Nos	Accepted	No change
2.	Search Lights (Rechargeable)	10 Nos	Cost to be reimbursed by AIIMS	No change
3.	Door Frame Metal Detector	05 Nos		No change
4.	Radio Walky-Talky. The sets must cover all parts of the campus	30 Nos with charger and extra spare battery for each walkie talkie		No change
5.	I-Card for all the security staff	01 No for each	Accepted	No change
6.	Baton (Cane-approximate 3 feet length)	01 per four guards	Accepted	No change
7.	Ceremonial Dress	10 pairs	Accepted	No change
8.	Traffic lights and jacket	As and when required	Cost to be reimbursed by AIIMS	No change
9.	Rain Coat (standard) – for all the security staff	01 No for each person	Accepted	No change
10.	Helmet (Steel) with protector	05 Nos	Cost to be reimbursed by AIIMS	No change
11.	Biometric Finger Print Time and Attendance System (for attendance of the security guard)	01 No		No change
12.	Loud Speaker (Mega phone)	03 Nos		No change
13.	Mob SIM Card with incoming & outgoing call. The SIM card and the mobiles must be in the name of agency up to the last day of contract period	05 Nos with SIM Cards	Accepted. However, monthly charges be reimbursed.	No change
14.	Stationery Items	Based on consumption	Accepted	No change
15.	Hand Held Metal Detector	06 Nos		No change



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16.	Metal Barricades Movable 6 ft	08 Nos	Cost to be reimbursed by AIIMS	No change
17.	Portable Speakers with microphone	05 Nos		No change
18.	LED Safety Batons	06 Nos		No change



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### 3. PENALTIES BY AIIMS BILASPUR

The following penalties may be imposed on the "DGR Security Agency "on the recommendations of the In-charge Security Monitoring Committee. The cumulative penalties shall be deducted from the payment of monthly bills.

Ser No	Offence	Penalty	Remarks	Amendments
(a)	(b)	(c)	(d)	
1.	Security Personnel not found displaying Photo ID	Rs 100/- per instance/personal	Borne by the individual concerned	No change
2.	Security Personnel not in proper uniform	Rs 500/- per Instance/personal		No change
3.	Security Personnel found chewing tobacco/drinking alcohol/sleeping or any other misconduct in campus	Rs 1000/- with removal of the offender and statutory action/penalty		No change
4.	Violence against healthcare personnel on duty if security lapses substantiated after enquiry by AIIMS/ Police	<b>1st Instance.</b> 1% of cumulative bill for that month and termination of the services of SG. <b>2nd Instance.</b> 3% of cumulative bill for that month and termination of the services of SG. <b>3rd Instance.</b> 5% of cumulative bill for that month and termination of the services of SG & Security Supervisor. <b>4th Instance.</b> Termination of service contract.	Only termination of security personnel is accepted on written report by AIIMS authorities.	No change



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5.	Non functioning or unavailability of wireless hand sets at posts approved by AIIMS.	Rs 200/- per hand set per day	Wireless hand sets have to be provided by the AIIMS	No change
6.	Under deployed vis-à-vis approved deployment reflected in daily attendance register.	<b>For security guards (without arm).</b> Rs 500/- per guard. <b>(2-5% shortage in a shift).</b> Rs 1000/- per guard (more than 5% shortage in a shift in a particular area). <b>For all other categories of security personal.</b> Rs 2000/- per security personal per shift.	Not accepted. Adequate relievers will be provided by HIMPESCO.	No change
7.	Found absent from post without information	Rs 500/- on each instance.	Borne by individual concerned	No change
8.	Absence of personal gears (baton, reflective jacket, whistle etc.)	Rs 200/- per instance per security personal.		No change
9.	Use of mobile phone/listening to music/not alert	Rs.500/-per instance per security personal		No change



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10.	Non-payment of wages by 7th of each month.	<p><b>1st Instance.</b> 1% of cumulative bill for that month.</p> <p><b>2nd Instance.</b> 3% of cumulative bill for that month.</p> <p><b>3rd Instance.</b> 5% of cumulative bill for that month.</p> <p>Beyond three months service contract will be terminated and BG will be forfeited.</p>	Not Accepted. As per practice, HIMPESCO is paying wages to security personnel by 7 <sup>th</sup> of each month. However, in some instances where delay may be due to Bank Holidays/ continue leave/non receipt of verified attendance.	No change
11.	Double shift in continuation, in any of the area of AIIMS without prior approval of Incharge security.	Rs.500/- per security personal	Only eight hrs shift is allowed. Concerned supervisor will be responsible for double shift.	No change
12.	Security Personnel found without mask or not maintaining social distancing amongst their own staff in accordance with govt. instructions in vogue	Rs.500/- in first stance and Rs.1000/- for every subsequent instance.	Not accepted as the condition pertains to COVID-19.	No change (In the healthcare sector, the implementation of strict safety measures is not only essential but mandatory, especially during epidemic and pandemic situations.)
13.	Security personnel found taking meals break during 8 hrs normal shift and no reliever on site.	Rs.500/- in first stance	Condition of no meal is violation of human rights. However, post will not be left unattended.	No change



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14.	Any security personnel found habitual offender for any of the above mentioned individual offences on more than three occasions will immediate terminated.	Removal from the rolls of security providing agency to AIIMS	Accepted	No change
15.	Incidents of unsatisfactory performance/mismanagement on part of services provider not covered in penalties mentioned above and duly substantiated after enquiry by AIIMS	Rs 5000/- per instance. The service contract shall be terminated after third such instance.	Not accepted. Joint enquiry will be conducted and action will be taken against defaulters as per the recommendations.	<b>Rs 1000/- per instance. The service contract shall be terminated after third such instance.</b>
16.	Security guards found indulging into influencing or misguiding patients/attendants or involved into tout practices.	Rs. 5000/- per instance and terminated.	Concerned individual will be responsible.	No change
17.	Security guards found indulging into indecent behavior with women	Rs. 5000/- per instance, terminated and legal action.		No change
18.	Security personnel indulging in smoking at AIIMS, Bilaspur campus	Rs.200/- on first instance and second instance security personnel to be terminated.		No change
19.	Misbehavior by the deployed staff with AIIMS Employees or Patient/Patient relative/Visitor	Rs 1000/- per incident		No change
20.	For any other breach, violation or contravention of any terms and conditions contained herein	Rs 5,000/- per day	Not accepted.	<b>Rs 1,000/- per day</b>



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21.	Service remains consistently unsatisfactory for a period of more than 2 weeks	Upto 5% of the annual contract value or as decided by the institute.	Not accepted.	Contract terminated
22.	Deployed staff is found to be below 18 years of age	Rs 1000/- per instance with communication to suitable authorities.	Accepted.	No change
23.	Service provider found engaged in corruption practices/tempering of record	Rs 25000/- per person with communication to suitable authorities.	Modalities for deciding the fact is to be fixed	<b>Rs 5000/- per person with communication to suitable authorities.</b>
24.	Taking bribe/money for providing job or misconduct/fraud of similar nature etc	Termination of contract and Blacklisting of service provider plus penalty upto 1% of Annual Contract Value		No change
25.	Staff deployed without having essential qualification	Rs.10,000/- per employee including recovery of the whole amount paid to such employee along with his termination.	Will be employed as per qualification criteria given in Contract.	<b>Rs.5,000/- per employee including recovery of the whole amount paid to such employee along with his termination.</b>
26.	<b>Not submitting/delay in providing any record/demanded by AIIMS including access to digital/Biometric record</b>	<b>Rs 25,000/- per instance.</b>	Not accepted.	<b>Rs 5,000/- per instance.</b>
27.	<b>Not marking Biometric attendance by employee</b>	<b>Rs.1,000/- Per instance</b>	Individual concerned	<b>Rs.500/- Per instance</b>
28.	Withholding any information regarding employment/termination of employee	Rs 5000/- per instance	NA	No change



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29.	Employment of personnel involved/convicted in heinous crimes, narcotics cases and offence involving moral turpitude.	Rs 5000/- per personal and removal of such person.	Police verification to be got done.	No change
30.	Any violation of terms of Notice Inviting Tender not specifically given above	Rs 5000/- per instance.	Agreement will be signed mutually by both the parties.	Deleted
31.	Any other misconduct/irregularity/deficiency	Penalty as deemed appropriate by the institute	As per agreement	No change
32.	Unauthorised meeting/procession strike by the employees without prior intimation/notice	Upto 1% of annual contract value in case of service provider and salary for each day per instance will be deducted from each worker who had not reported on duty based on number of days	Not accepted. Individual (s) holding meeting/procession strike will be responsible. Agency will not be held responsible.	No change
33.	Sexual Harassment Allegation/Involvement, proofed guilty.	Termination of employee (s) involved and action as per law		No change
34.	Theft of institute property	Termination of the employee plus Penalty equal to one month salary of the person(s) involved & value of property loss by institute to be paid by employee or service provider.	FIR to be lodged.	No change



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35.	Deficiency in contribution of ESIC and EPFO	Warning and recovery of dues on 1 <sup>st</sup> instance. Penalty as decided by the committee authorized by the institute on subsequent instance alongwith recovery of dues with interest as applicable.	EPFO & ESI Contribution challans will be submitted alongwith monthly bills.	No change
36.	Submission of Fake documents of contribution of ESIC and EPFO.	Recovery of dues or any fine imposed by any authority alongwith interest as applicable. Penalty as decided by the committee authorized by the institute which may include termination of contract & action as per law.		No change
37.	Any involvement of employee(s) in Scam for providing the jobs	Termination of employee (s) involved and fine of Rs 25000/- per person and action as per law.	Only termination of security personnel.	No change
38.	Involved in making patient registration slips and medical consultation during duty.	Fine of Rs. 500 and warning & termination after third warning.		No change
39.	Employment of personnel without prior approval from competent authority/authorized person	Immediate termination of the personnel employed without payment of any dues and fine of Rs 5000/- per person.	Not accepted. ESM will be employed as per waiting panel prepared based on SOP, HIMPESCO and QR laid down in contract.	Deleted



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40.	Biometric Attendance Machine	Biometric Attendance Machine will not be provided by the HIMPESCO. If mandatory, the cost of the same will be re-imbursed by the Principal Employer.		No change
40.	If any offence is repeated, the penalty will be levied twice of the penalty amount on second instance, thrice the penalty amount on third instance and the concerned employee may be removed from services wherever penalty for 2 <sup>nd</sup> instance and 3 <sup>rd</sup> instance not fixed.		Not Accepted.	No change



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**INVITING LIMITED TENDER FOR PROVIDING DGR SPONSORED SECURITY SERVICES AT AIIMS BILASPUR FOR A PERIOD OF TWO YEARS**

1. **Agencies Participating as per DGR Sponsorship.**
  - (a) HIMPESCO.
  - (b) UK Purav Sainik Kalyan Nigam.
  - (c) Uttar Pradesh.
  - (d) PESCO.
2. Tender Published Date : 06 Sep 2025.
3. Tender Last Date :
4. Tender Opening Date :
5. Pre Bid Meeting : Was scheduled on 08 Sep 2025.
6. EMD : Nil
7. Performance Security Deposit : 5% of the annual value of Contract.

**VOLUME OF WORK AND ELIGIBILITY CRITERIA FOR SECURITY PERSONNEL**

Sr No	Security Personnel	Strength		Total	Age Limit	Education Qualification	Physical Fitness
		Reqmt	Leave Reserve				
1.	Supervisors	04	-	04	18-55 Yrs	Minimum 12 <sup>th</sup> pass. Should be retired from JCO rank or equivalent. Preferably with hospital security related work experience, knowledge security matters, hospital safety, fire fighting and allied function.	Good Physique & personality. Weight according to Indian Standard table of height & weight. Should be medically fit as per PSARA Act 2005 and Rules.
2.	Armed Guards	09	1.5	10.5	18-50 Yrs	Minimum 10 <sup>th</sup> pass. Should have knowledge of Hindi, English & Local Language and security related matters. Should be ESM & have a valid gun license.	
3.	Security Guards	54	09	63	18-50 Yrs	Minimum 10 <sup>th</sup> pass. ESM or War Widows.	
4.	Lady Security Guards	06	01	07	18-50 Yrs	Should have knowledge of Hindi & Local Language and security related matters. Preferably with hospital security related work experience. Trained for watch & ward duties before joining.	
	Total	73	11.5	84.50 (85)			

The number of security personnel deployed shall be **73**, inclusive of relievers.

This corrigendum is issued with the approval of the Competent Authority. All bidders are requested to take note of the amendments before submitting their bids.

----SD----

Faculty In charge Procurement