

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

Ref No. AIIMS-BLS-PSY/2025- 162
File No. AIIMS-BLS-PSY/2025-118 dt 17.04.25

28.05.25

Notice for Inviting Quotation for:

1. Supply of Psychological scales and tests for Department of Psychiatry

QUOTATION NOTICE

The quotations are invited from registered stockists/ distributors/ manufacturers having GST No. for **Supply of Psychological scales and tests for Department of Psychiatry** as per the detailed specifications (Annexure-1). The bid may be submitted as

- Password protected Quotations containing both the “Technical Bid” and “Price Bid” on email office.psychiatry@aiimsbilaspur.edu.in
(In case bid is submitted through email, bidder must mention subject as “NIQ for Supply of Psychological scales and tests for Department of Psychiatry”. Bidder must share contact name and number of person to be contacted on date of opening of bid for knowing password,

OR

- Sealed Quotations in a single envelope duly super subscribed at the top of the envelope as “Quotation No. AIIMS-BLS-PSY/2025-162 for the supply of Psychological scales and tests for Department of Psychiatry” to be submitted to Assistant Professor, Psychiatry, OPD no 343, Basement 1 block B, AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN- 174001.

The quotes must be submitted on or before 11/06/2025 up to 11:00 A.M as soft copy or hard copy.

Late bids will not be considered. The bids shall be opened in the presence of duly constituted departmental purchase committee on 11/06/2025 at 11.30am. (In case of any change in date of opening of bid, all bidders who have submitted bid through email will be communicated in advance about date and time of opening bid)

For the purpose of technical evaluation, the bidder is required to submit following documents.

Technical Bid:

1. Profile-Name & Full Address of the firm & year of establishment.
2. Copy of permanent GST registration certificate.
3. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
4. Full description, make and quantity of the item must be mentioned in the quotation.

Financial Bid: The Rates and total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days in case discrepancy between unit price & total price, the unit price shall prevail.

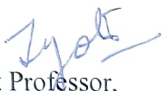
Financial Bid submission format for items with quantity required is as under: -

Sr. No.	Item Detail	Qty Required	Model	HSN Code	Unit Price	GST @	Unit price with tax	Total Amount

Other terms and conditions will be as follows: -

1. Supply will be F.O.R. at AIIMS-Bilaspur
2. Supply will have to be arranged within 15 days from the issue of supply order. Delayed supplies beyond 15 days from the date of Supply Order will be subject to LD @0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the supply order will be liable to be cancelled.
3. Supply must conform to samples wherever asked for.
4. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/ asked for. In case there is a short/defective supply, the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within two weeks period. The Institute will not bear any expenses on this account.
5. Part supply will not be accepted.
6. No revision in rate (on higher side) will be accepted at any stage.
7. The firm shall not assign or sublet the work/job or any part of it to any other firm.
8. Billing will be in the name of Executive Director, AIIMS-Bilaspur. Payment will be made after the item has been received, inspected & accepted. No advance payment will be made at any stage.
9. Taxes at other government levies will be paid extra as applicable.
10. In case manufacturer participates, dealers will not be allowed or disqualified.
11. For any query, please contact Dr Jyoti Gupta (Mob 8894867049), E-mail office.psychiatry@aiimsbilaspur.edu.in

P. Sinha
28/1/22


Assistant Professor,
Department of Psychiatry
AIIMS-Bilaspur, H.P.

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Annexure 1: List of items and their specifications

S. NO	Name of the item	Specifications	Qty Required
1.	MMPI-III	Interpretative report, Score report Online administration , automatically generated report	1