



**All India Institute of Medical Sciences
Bilaspur, H.P. 174001
Procurement Section**

E-mail: storeofficer@aiimsbilaspur.edu.in



File No. AIIMS-BLS/(G)/2025-26/NIQ/E office 291

Date: 12/10/2026

**NOTICE FOR INVITING QUOTATION SUPPLY OF DIAGNOSTIC ITEMS AT DRUGS
STORE, AIIMS
BILASPUR.**

QUOTATION NOTICE

Sealed quotations are invited from registered stockiest/ distributors/ manufacturers having GST No. for Supply of **Leishman Stain 500 ml Bottle AR Grade** and **Methanol AR Grade HPLC** as per the detailed specifications mentioned in table below. Sealed Quotations in a single envelope duly super subscribed at the top of the envelope as "**Quotation No. AIIMS-BLS/(G)/2025-26/NIQ/E Office 291**" containing both the "Technical Bid" and "Price Bid" (in two separate envelopes) may be submitted so as to reach on or before **01/11/2026** up to 11:00 A.M in Procurement Section, 2nd Floor Admin Block, AIIMS Bilaspur, Himachal Pradesh PIN- 174037. Bidders must quote for all required items. Late bids will not be considered. The bids shall be opened in the presence of duly constituted purchase committee for the purpose of technical evaluation; the bidder is required to submit the following documents.

A. Technical Bid (Envelope) Contains:

1. Copies of supply orders of any three current years for the similar products.
2. Self-declaration that the firm is not debarred & Blacklisted by MoHFW or Department of Commerce or any government institute.
3. An undertaking of BOQ compliance as per below listed items must be enclosed with table below:

Sr No.	Item Name	Item specification	UOM	Quantity
1	Leishman Stain 500ml Bottle Analytical Grade	500 ml Bottle Analytical Grade	Bottles	30
2.	Methanol Analytical Grade	2.5Liters Bottle HPLC Analytical Grade	Bottles	130

In case the bid is "Not Qualified" on technical grounds, the financial bid in respect of that item will not be considered.

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Check List for Technical Bid

S. No.	Document/Requirement Description	Attached (✓)
1.	Copies of supply orders secured during FY 2022-23 to 2025-26 for the similar products.	☐
2.	Self-declaration stating that the firm is not debarred & Blacklisted by MoHFW or Department of Commerce or any government institute.	☐
3.	Full description , make, and quantity of the item mentioned clearly in the quotation (An undertaking of BOQ compliance)	☐

B. Price Bid: The Rates and total cost must be quoted in both words and figures (overwriting not allowed) in following format. Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days in case discrepancy between unit price & total price, the unit price shall prevail.

Price Bid submission format for items with quantity required is as under: -

Sr. No.	Item Detail	UOM	Quantity	Unit Price	GST Rate(%)	Unit Rate with GST	Total Amount	Amount In Figure

H. Other terms and conditions will be as follows: -

1. Supply will be F.O.R. at AIIMS-Bilaspur
2. Supply will have to be arranged within 15 days from the issue of supply order. Delayed supplies beyond 15 days from the date of Supply Order will be subject to LD @0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the supply order will be liable to be cancelled.
3. Supply must conform to samples wherever asked for.

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4. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/ asked for. In case there is a short/defective supply, the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within a two weeks period. The Institute will not bear any expenses on this account.
5. **Evaluation of the items will be on the basis of total value wise evaluation.**
6. Samples will be preserved till final settlement.
7. **Bidder is required to quote the rate of 100% items for all items (partial quotation not accepted).**
8. Part supply will not be accepted.
9. No revision in rate (on higher side) will be accepted at any stage.
10. The firm shall not assign or sublet the work/job or any part of it to any other firm.
11. Billing will be in the name of Executive Director, AIIMS-Bilaspur. Payment will be made after the item has been received, inspected and accepted. No advance payment will be made at any stage.
12. Taxes at other government levies will be paid extra as applicable.
13. In case the manufacturer participates, dealers will not be allowed or disqualified. The bidder must provide the sample of required item if asked.
14. For any query, please contact Faculty In charge, E-mail: storeofficer@aiimsbilaspur.edu.in


Faculty In Charge
Procurement
AIIMS-Bilaspur H.P

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